

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 1998 - JUNE 30, 1999**

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: HHS A Central Region

Division/Unit: Central Region Public Health Center  
(formerly called "East San Diego Public Health Center")

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

24/yr.  
No. Vol. 2/mo - Hours 1,920 x \$14.30 = 27,456

Types of work performed by GENERAL VOLUNTEERS in this category: Transition Service for PHNS - field and clinic - nursing support services - clerical jobs, computer input - Telephone work - assistance for supervisor

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

(24/yr.)  
No. Vol. 2/mo Hours 1,920 x \$14.30 = 27,456

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:  
same as above - Calworks recipients - Hire A Youth

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

|                             |                             |   |                             |   |                                |
|-----------------------------|-----------------------------|---|-----------------------------|---|--------------------------------|
| <u>Position</u>             | <u>Hours</u>                | x | <u>VCL</u>                  | = | <u>Dollar Benefit</u>          |
| <u>                    </u> | <u>                    </u> | x | <u>                    </u> | = | \$ <u>                    </u> |

|         |                             |             |                             |             |                                |
|---------|-----------------------------|-------------|-----------------------------|-------------|--------------------------------|
| No. Vol | <u>                    </u> | Total Hours | <u>                    </u> | Total Value | \$ <u>                    </u> |
|---------|-----------------------------|-------------|-----------------------------|-------------|--------------------------------|

Types of work performed by SPECIALIZED VOLUNTEERS in this category:                     

We have not used specialized volunteers.

## d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

|     | <u>No. of Volunteers</u> | <u>Hours</u>      | <u>Dollar Benefit</u> |
|-----|--------------------------|-------------------|-----------------------|
| 2a: | <u>24</u>                | <u>1,920</u>      | \$ <u>          </u>  |
| 2b: | <u>24</u>                | <u>1,920</u>      | \$ <u>          </u>  |
| 2c: | <u>          </u>        | <u>          </u> | \$ <u>          </u>  |

|         |           |              |                    |
|---------|-----------|--------------|--------------------|
| TOTALS: | <u>48</u> | <u>3,840</u> | <u>\$54,912.00</u> |
|---------|-----------|--------------|--------------------|

## 3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

| <u>Item Donated</u> | <u>Value</u>         |
|---------------------|----------------------|
| 100 L-yettes        | \$ <u>5,000</u>      |
| <u>          </u>   | \$ <u>          </u> |

| <u>Item Donated</u> | <u>Value</u>         |
|---------------------|----------------------|
| <u>          </u>   | \$ <u>          </u> |
| <u>          </u>   | \$ <u>          </u> |

|                             |
|-----------------------------|
| TOTAL VALUE \$ <u>5,000</u> |
|-----------------------------|

## 4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 240 x Rate \$ 16.00 =

|                 |
|-----------------|
| \$ <u>3,840</u> |
|-----------------|

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 6 x Rate \$ 28.00 =

|               |
|---------------|
| \$ <u>168</u> |
|---------------|

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

| Item | Cost |
|------|------|
| None |      |
|      |      |
|      |      |
|      |      |

TOTAL OF OTHER PROGRAM COSTS

=

\$

0

- d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$

4,008

5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

|  |            |
|--|------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)       | \$ 54,912  |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2)    | \$ 5,000   |
| ADD a + b  | \$ 59,912  |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | (\$ 4,008) |
| TOTAL PROGRAM BENEFIT  | \$ 55,904  |

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